MADHUSUDAN LAW UNIVERSITY, KATAKA

(State University Established under The Odisha Universities Act, 1989)
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Letter No: MLU-Exam- 37 / 1132 /2026 **Date: 18.11.2026**

NOTICE

Subject: Showing of evaluated internal examination answer scripts and publication of internal assessment marks before Commencement of final semester examination.

In pursuance of the approval accorded by the Hon'ble Vice-Chancellor, Madhusudan Law University, the following instructions are hereby issued for information and necessary compliance by the Principal and all Heads of Department. (HoDs).

1. **Showing of Evaluated Answer Scripts:**

The respective subject teachers shall show the evaluated internal examination answer scripts to the concerned students in the classroom during regular class hours, ensuring that adequate opportunity is provided to the students to examine their answer scripts.

2. **Clarification of Marks:**

The concerned subject teachers shall clarify any doubts or queries raised by students regarding the evaluation of their answer scripts and the marks awarded.

3. **Publication of Internal Assessment Marks:**

The respective Heads of Departments shall make necessary arrangements for publication of the marks secured by each student in the internal examination / assessment clearly indicating the marks obtained out of the total prescribed internal assessment marks.

4. **Timely Completion:**

The entire exercise of showing evaluated answer scripts and publication of internal assessment / examination marks shall be completed within 15 days from the end of the internal Examination / Assessment sufficiently before the commencement of the respective final semester Examination, enabling students to remain informed about their internal assessment performance in time.

5. **Accuracy and Responsibility:**

The concerned subject teachers and Heads of Departments shall ensure the correctness and accuracy of the marks before publication and maintain proper records of the internal assessment marks.

The Principal and all Heads of Departments are requested to ensure strict compliance with the above instructions in the interest of transparency, accountability and fairness in the internal assessment system and to address the genuine concerns of students.

This is issued with the approval of the Hon'ble Vice-Chancellor.

Controller of Examinations
Madhusudan Law University
Kataka